

Judy & Maria

Below please find follow-up actions based upon our March pre-PIC and PIC meetings.

Sincerely,

Jill A. Takacs Ed. D.

*Assistant Superintendent of Curriculum and Instruction
Middletown Township Public Schools*

- 1. Support Staff Surveys are being developed for secretarial staff, paraprofessionals, and custodial/maintenance staff to gather feedback from these district stakeholders. At our administrative meeting on Tuesday, we discussed with our administrative team the need for gathering data on our After School Tutoring Program and our website. We will be developing surveys to obtain this data as well.*
- 2. The middle school principals were asked to make the high school course sequence documents available to parents and students of sixth graders. Middle School principals will also post these documents on their school websites.*
- 3. All lunch documents regarding policies and procedures are posted on our district website for parents.*
- 4. On the elementary report card, a 2+ was added to bridge the gap between a 2 and a 3 grade and to communicate to parents progress toward a 3. The report card committee will be meeting many more times to revise and edit the report card to facilitate accurate student assessment and communication with students and parents regarding student progress.*